

**MINUTES OF THE MEETING OF DEVELOPMENT ENVIRONMENT AND TRANSPORT COMMITTEE OF
MARTLESHAM PARISH COUNCIL HELD ON 17th of June 2026**

Present: Cllr Chrissie Geeson (Chair), Cllr Simon Daws (Committee), Cllr Edward Thompson (Committee)

In attendance: Sara Townsend-Cartwright (Planning and Projects Officer)

1. To receive and approve apologies.

Cllr Whitby sent Apologies. Accepted

2. Any declarations of disclosable pecuniary or local non-pecuniary interests

Disclosable Pecuniary Interest (DPI): None declared.

Local non-Pecuniary Interest (LNPI): None declared.

3. Actions from last meeting

Ongoing or on the agenda.

4. Public Forum To allow members of the public to address business on the agenda

No members of the public were present

5. Transport

5.1 To note update on local transport matters, including bus routes and timetables, traffic, and road safety issues.

- Transport Update: Cllr Daws gave a verbal update. Cllr Daws has also been speaking with County Cllr Leech and Andrew Burgess about CATS transport running services to Tesco's in Martlesham, from Melton and Woodbridge with the possibility of a scheduled stop in Martlesham village. He also enquired about a service for Martlesham Heath. Neither village currently has a regular bus service to Tesco's in Martlesham.
- Council Recommendation C2026/5a, to consider candidate streets for introducing 20mph speed limits, was discussed. Due to time constraints of the committee meetings, it was agreed that the most appropriate way forward would be to establish a working group, led by Cllr Daws and supported by Council officers and Community Speedwatch volunteers. The working group would review candidate streets against the relevant criteria and identify which streets meet the requirements.

Recommendation D2026/06a form a working group. Sara Townsend-Cartwright will draft the terms of reference for approval at full council - **Agreed**

- Community Speed Watch: Latest data from the community speedwatch was **noted**.
- Active Transport update: Cllr Daws gave a verbal update. The Felixstowe Road footpath is significantly overgrown, creating a safety issue for pedestrians. The County Council have agreed to cut back the vegetation but have been slow to action this, and the pavement is virtually impassable. Problems on this road have been exacerbated recently by traffic disruption resulting from road closures on Anson Road, required to allow new cables to be installed for Electric Vehicle (EV) charging points at the BP petrol station. This led to vehicles backing up on surrounding roads, with queuing traffic completely blocking the cycle lanes on Felixstowe Road.

5.2 To consider new transport consultations, works notices or public-sector updates. N/A

6. Planning

6.1 To consider current pending planning applications

DC/26/1740/FUL First floor front extension over existing Expiry Date: Fri 26 Jun 2026

No objections

DC/26/1764/FUL Demolition and Replacement of three Workshops with Singular Workshop
Expiry Date: Wed 24 Jun 2026 **Planning history and previous concerns raised we noted. Reiterate previous concerns regarding intensification of use and potential implications on vehicle movements and highway safety and noise. Request the LPA assess whether the proposal would be likely to result in an intensification of use. Require a Traffic Impact Assessment, and planning conditions to control nature and scale of commercial activities, size and vehicle types, hours of operations.**

DC/26/1636/FUL Proposed alterations & extensions to form porch/kitchen/diner plus part garage conversion to form utility. Expiry Date 19 Jun 2026 **No objections**

Re-consultation:

DC/26/1492/FUL Single Storey Rear And Side Extension Expiry Date: Wed 24 Jun 2026

Scaled back plans noted - no objections.

PLANNING CONSULTATIONS RECEIVED BY MARTLESHAM PARISH COUNCIL – Issued by Suffolk County Council

Re-consultation:

SCC/0170/25SC A12 between Junctions 58 (Seven Hills) and Woods Lane Roundabout, Woodbridge Expiry Date 28 Jun 2026 **No further comments.**

6.2 To note the Combined Planning Report – Planning responses filed with ESC since the last meeting of the DETC Responses were noted.

6.3 To receive and note updates on local planning and development matters.

- Neighbourhood Plan Review: **Decision D2026/06a** to continue with a phased approach for the preparation of quotations from Bluestone. This allows consultancy advice to be provided on the current Plan, before deciding on the most appropriate type of review to pursue - **Agreed**
- **Recommendation D2026/06b** to run a photograph competition around neighbourhood plan themes as a means of acquiring high quality images for the neighbourhood Plan at low cost (a small prize budget) was considered - **Agreed**
- An update was provided on East Suffolk Local Plan. They are currently undertaking a public consultation.
Decision D2026/06b to promote this on our website, socials and through our mailing list to encourage community participation - **Agreed**
- NSIPS: update papers were noted.

7. Environment

7.1 To receive updates on local built environment matters, including public spaces, projects, and community facilities.

- Sara Townsend-Cartwright provided an update on the QR codes on litter and dog bins project.
- SCC Flood investigation – Storm Babet Report was noted.
- Cllr Thompson and Cllr Geeson volunteered to fill the staffing vacancies as points of contact for opening the Parish Room as a rest centre if the Emergency Plan were activated. Cllr Thompson will be the named point of contact for JEPUs. Sara Townsend-Cartwright will contact JEPUs and enquire whether there are any training requirements.

7.2 Any new Environmental consultations, planning policy updates, or public sector initiatives relevant to the Parish. N/A

8. To consider social media and newsletter items

- ESC Planning consultation.
- QR code project – contact the Ipswich Star

9. Items for consideration at the next DETC meeting

Date of next meeting: 14 October 2026.

There being no further business the Chair closed the meeting at 20:25.

Chair, 1 July 2026.